

**SHREE KRISHNA PAPER MILLS  
& INDUSTRIES LIMITED**

**POLICY FOR DETERMINATION OF  
MATERIALITY OF EVENTS AND INFORMATION**

{Pursuant to SEBI (Listing Obligations and Disclosure  
Requirements) Regulations, 2015}

## **POLICY FOR DETERMINATION OF MATERIALITY OF EVENTS AND INFORMATION**

### **1. SCOPE**

In compliance with Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with Circular No. CIR/CFD/CMD/4/2015 dated September 9, 2015 issued by the Securities and Exchange Board of India (**the “Listing Regulations”**), this policy for Determination of Materiality of Events And Information (**the “Policy”**) provides a framework for determining materiality of events and information for the purpose of making disclosure to the Stock Exchanges. This policy aims to ensure timely and adequate disclosure of all material and price sensitive information to the Stock Exchanges.

### **2. MATERIAL EVENTS AND INFORMATION**

The material events and information to be disclosed to the Stock Exchanges are broadly divided into the following categories:

- a) Events and information specified in Para A of Part A of Schedule III of the Listing Regulations (**“Para A”**) including any amendment thereto, required to be mandatorily disclosed to the Stock Exchanges. These events are mentioned below in brief:
  - i) Outcome of the Board meetings held to consider the recommendation / declaration of dividend, buyback of securities, fund raising, increase in capital by issue of bonus shares, reissue of forfeited shares or securities, financial results, voluntary delisting, etc.
  - ii) Amalgamation/merger/demerger/restructuring
  - iii) Issuance or forfeiture of securities, split or consolidation of shares, etc.
  - iv) Revision in Rating(s)
  - v) Shareholders’ Agreement, Joint Venture agreements, Family settlement agreements (to the extent it impacts the management and control of the Company)
  - vi) Fraud/defaults by Promoters or Key Managerial Personnel or the Company
  - vii) Change in Directors/Key Managerial Personnel/Auditors and Compliance Officer
  - viii) Appointment or discontinuation of share transfer agent
  - ix) Corporate debt restructuring
  - x) One time settlement with a bank
  - xi) Reference to BIFR and winding-up petition
  - xii) Issuance of Notices/other documents to shareholders/creditors

- xiii) Proceedings of general meetings
  - xiv) Amendments to Memorandum and Articles of Association of the Company
  - xv) Schedule of Analyst/investor meet and presentation on financial results to analysts/institutional investors.
- b) Events and information as specified in Para B of Part A of Schedule III of the Listing Regulations (**“Para B”**) including any amendment thereto, required to be disclosed to the Stock Exchanges if they are material. Materiality of the events shall be decided by applying the Test of Materiality explained in paragraph 3 of the Policy. These events are mentioned below in brief:
- i) Commencement/postponement of commercial production or commercial operations of any unit/division
  - ii) Change in the general character/nature of business
  - iii) Capacity addition or product launch
  - iv) Awarding, receiving contracts and amendment or termination of contracts not in the normal course of business
  - v) Loan agreements and any other agreement not in the normal course of business
  - vi) Disruption of operations of any unit/division due to natural calamity
  - vii) Effect(s) arising out of change in the regulatory framework
  - viii) Litigation(s) / dispute(s) / regulatory action(s) with impact
  - ix) Fraud/defaults by Directors/Employees
  - x) ESOP/ESPS Scheme
  - xi) Giving guarantees/indemnity or becoming surety for any third party
  - xii) Grant/surrender of key licenses or regulatory approvals
- c) Any other information or event viz. major development that is likely to affect the business, e.g. emergence of new technologies, expiry of patents, any change of accounting policy that may have a significant impact on the accounts, etc. and brief details thereof and any other information exclusively known to the Company which may be necessary to enable the securities holders of the Company to appraise its position and to avoid establishment of a false market in such securities.
- d) Without prejudice to the generality of paragraphs (a), (b) and (c) above, any other event or information as may be specified by the Board of Directors from time to time.

### **3. CRITERIA FOR DETERMINING MATERIALITY OF EVENTS AND INFORMATION**

The Company shall consider the following criteria for determining materiality of events and information mentioned at paragraph 2(b) above (the “Test of Materiality of Events and Information”):

- a) the omission of an event or information which is likely to result in discontinuity or alteration of event or information already available publicly; or
- b) the omission of an event or information is likely to result in significant market reaction if the said omission came to light at a later date;
- c) In case where the criteria specified in (a) and (b) above are not applicable, an event/information may be treated as being material if in the opinion of the Board of Directors of listed entity, the event/information is considered material.

### **4. GUIDANCE ON OCCURENCE OF AN EVENT OR INFORMATION**

- a) The occurrence of an event or information shall differ on a case to case basis and would depend on the stage of discussion, negotiation or approval. For example, events like issue of Rights Shares can be said to have occurred on approval of the Board of Directors. Events like declaration of dividend would be deemed to have occurred when the dividend is approved by the Board of Directors and the Shareholders. However, considering the price sensitivity involved in events like declaration of dividends, etc., disclosure shall be made on receipt of approval of the Board of Directors, pending Shareholders’ approval.
- b) For events and information like natural calamities or disruptions, etc. which do not involve any discussion or approval, the date of occurrence would be the date when the Company becomes aware of such events or information or as soon as the officer of the Company has or ought to have reasonably come into possession of such information in the course of performance of his duties.

*The term ‘officer’ includes any Director, Manager or Key Managerial Personnel or any person in accordance with whose directions or instructions the Board of Directors or any one or more Directors is or are accustomed to act and shall also include the promoters of the Company.*

### **5. AUTHORITY**

The Managing Director, Chief Finance Officer and Company Secretary of the Company shall severally be responsible and authorized for the purpose of determining materiality of an event or information and for the purpose of making disclosures to the Stock Exchange under Regulation 30 of the Listing Regulations. They shall also decide upon the requirement to respond to any queries raised or requests made by the Stock Exchanges in respect of matters covered under the said Regulation.

### **6. DISCLOSURE OF MATERIAL EVENTS AND INFORMATION**

- (i) The disclosures in respect of events and information specified at paragraph 2(a)(i) above and detailed in Para A shall be made within 30 minutes of the conclusion of the Board meeting in which the respective event or information is approved.

- (ii) The events and information other than those specified in (i) above shall be disclosed to the Stock Exchanges as soon as reasonably possible but not later than twenty four hours from the occurrence of event or information. In case the disclosure is made after 24 hours of occurrence of the event or information, the Company shall provide explanation for the delay along with the disclosure.
- (iii) The Company shall disclose all further material developments with respect to the disclosures referred to in this Policy on a regular basis, till the event is resolved/closed, with relevant explanations.
- (iv) Events and information which have been disclosed to the Stock Exchanges under this Policy shall be placed on the website of the Company and shall be hosted on the website for a minimum period of five years. On expiry of the period of five years, such disclosures shall be dealt with in accordance with the Archival Policy of the Company.

## **7. DISCLOSURE ON WEBSITE**

This Policy shall be hosted on the Company's website [www.skpmil.com](http://www.skpmil.com).

## **8. CONTACT DETAILS**

<b>S. No.</b>	<b>Key Managerial Personnel</b>	<b>Designation</b>	<b>Contact Number</b>	<b>Email ID</b>
1.	Mr. Narendra Kumar Pasari	Managing Director	011-23261728	info@skpmil.com
2.	Mr. Sanjiv Kumar Agarwal	Chief Financial Officer	9311585929	sanjiv.agarwal@skpmil.com
3.	Ms. Sonam Katyal	Company Secretary	9999061320	<a href="mailto:cs@skpmil.com">cs@skpmil.com</a>

## **9. REVIEW/AMENDMENT**

The Board may amend, abrogate, modify or revise any or all clauses of this Policy in accordance with the applicable provisions of the Listing Regulations and amendment(s) thereto notified by the Securities and Exchange Board of India and/or the Stock Exchanges, from time to time. In case any provision(s) of this Policy is contrary to or inconsistent with the provisions of the Companies Act, 2013, rules framed there under and Listing Regulations (“**Statutory Provisions**”), the Statutory Provisions shall prevail.

Further, amendments in the Statutory Provisions shall be binding even if not incorporated in this Policy.